# Copying, Pasting, and selecting text with Jaws

Allotted time: 30 minutes

Group size: small group

Standards: Expanded Core Curriculum, Assistive Technology

Standard - CC.1.2.11-12.G

Integrate and evaluate multiple sources of information presented in different media or formats (e.g. visually, quantitatively) as well as in words in order to address a question or solve a problem.

## Materials:

* Computers with Jaws installed
* Bluetooth speaker
* Stable internet connection

## The what and why of this lesson:

What: Copying, pasting, and selecting text.

Why: This is essential for work and school.

## Objectives:

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* be able to read text using a variety of reading commands.
* be able to select, copy and paste text
* be able to write and edit documents using a basic understanding of cursor placement.

## Vocabulary:

* Cursor-A blinking vertical bar in a document that allows the user to type. It moves as you type.
* Characters-Letters
* Words-A group of letters.
* Lines-A group of words.
* Paragraphs-A group or groups of text.
* Cut text-Move the text from one place to another in a document.
* Copy text-Make a copy of the text and place it somewhere else in the document. The text doesn’t move but stays there.
* Clipboard-A temporary storage location.
* Paste text-Put text somewhere else in a document.

## Keyboard Commands:

* Read by character-Left and right arrow key.
* Read by word control+left and right arrow keys.
* Read by paragraphs-Control up and down arrow keys.
* Go to the end of a line-End.
* Go to the beginning of a line home.
* Go to the top of a file control home.
* Go to the bottom of a file control end.
* Select characters-Shift left and right arrow keys.
* Select words-Control, shift, left/right arrow keys.
* Select lines-Control up/down arrow keys.
* Select paragraphs-Control shift up/down arrow keys.
* Select all-Control A.
* Select to the end of a document-Control, shift, and end.
* Cut text-Control X.
* Copy text-Control C
* Paste text-Control V.

## Do Now:

* Log in to computer
* Start Jaws if it doesn’t start automatically.
* Have the rest of the students work on TypAbility for 10 minutes.
* Have the other student go to Chrome, drive.google.com, and create a new document.

## Instruction:

* Today we are going to learn how to copy, paste, and select text.
* Go over the keyboard commands.

## Practice Activity:

* Have students complete a matching activity with the vocabulary words we learned today.

## Closure:

* Answer any questions.

## Reflection

## Notes