



LIBRARY

Perkins Library

175 North Beacon Street
Watertown, MA 02472-2790

Phone: 1-800-852-3133 or 617-972-7240

Website: www.perkinslibrary.org

Fax: 617-972-7363

Email: library@perkins.org

TTY: 617-972-7690

Application for Free Library Service for Institutions

Please Print or Type:

Name of Institution/School: _____

Address: _____

City: _____ County: _____ State: _____

Zip: _____ Phone: (____) _____

Contact: _____

Email: _____

Playback Equipment and Accessories

Playback equipment and accessories are supplied to eligible persons on extended loan. If this equipment is not being used in conjunction with audio reading material provided by the Library of Congress, it must be returned to the Perkins Library.

- Talking books on digital cartridge and a digital player.** Easy to use digital player plays Library of Congress books on cartridges.
- Braille and Audio Reading Download (BARD).** Instructions are provided on how to register and download talking books over the Internet from the BARD website to use with the digital player.

Special accessories for playback equipment are available; please check those needed:

- Headphones:** Solely for those readers who could not otherwise listen to talking books.
- Pillowphone:** Solely for readers restricted to bed.

These special accessories for the playback equipment require a special application which will be sent to you:

- Amplifier:** Solely for use by readers with profound hearing loss.

- Remote control:** Assists readers with limited use of their hands in turning the player on and off.
- Breath switch:** For use with the remote control unit for readers who have little or no use of their hands.

Library Services

- NEWSLINE Service:** telephone and online newspaper service.
- Braille books and magazines.**
- Large print books.**
- Specialized programs and services for **children and teens.**
- Described DVDs:** videos with added narration (for DVD player).
- Magazines:** a complete list of available magazines will be sent.
- Music:** How-to instructional recordings, braille or large print music scores and music magazines are available. Recorded music for listening is not provided.

Foreign Language Materials

The Library has a small collection of audio books in a variety of languages. If other than English, please indicate your preferred language(s):

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- Books in English are acceptable if not available in the above language(s).
 - Please send books in the above language(s) only.

Education and Reading Level

Please indicate the reading level for those being served by your organization:

Currently a student in grade _____

Some high school

High school graduate

College graduate

Reading comprehension level (if known) _____

Reading Preferences

Book Content: Please indicate if you do not wish to receive books that contain:

- Strong language Violence
- Explicit descriptions of sex Other: _____

Title Selection: Please check here if you prefer to request specific titles from the Library's bi-monthly catalogue and do not wish Library staff to select books for you. (NOTE: There is no need to mark your areas of interest on the following list.)

Interest Selection: Please check here if you would like Library staff to select books for you on a regular basis according to your areas of interest, in addition to books you specifically request. For best results, number your priority interests on the following list in order of preference.

- | | | |
|--------------------------|------------------------|-------------------------|
| Adventure | Gothic Novels | Politics & Government |
| Aging & Retirement | Historical Fiction | Psychology |
| Animals | History, U.S. | Religion |
| Autobiographies | History, World | Romance |
| Bestsellers – Fiction | Horror | Science |
| Bestsellers – Nonfiction | Humor | Science Fiction |
| Bible & Bible Stories | Inspirational Reading | Sea Stories |
| Biographies | Massachusetts Interest | Short Stories |
| Business & Finance | Medicine & Health | Sports (specify): _____ |
| Classics | Movies, Radio & TV | Spy & Espionage |
| Computers | Mystery | Suspense |
| Cooking & Homemaking | Nature | Travel |
| Disability Issues | New England Interest | True Crime |
| Family Stories | Occult | War Stories |
| Fantasy | Philosophy | Westerns |
| Fitness & Nutrition | Poetry | Women’s Issues |

Other reading interests: _____

Favorite Authors: _____

How did you hear about the Perkins Library: _____

Authorization Form

To be completed by a certifying authority.

I certify that the institution/school named serves persons who are unable to read or use standard printed material because of blindness, visual disabilities, or a physical limitation. I further certify that the reading materials and equipment borrowed will be used by such persons only.

Signature: _____ Date: _____

Name of Administrator: _____

Title/Occupation: _____

Phone: (____) _____

Address: _____

City/State/Zip: _____

Email: _____

Please Return completed application to the Perkins Library.

Records relating to recipients of Library of Congress reading materials are confidential. Information provided on this application form will not be released to other individuals, institutions, or agencies.