

When a student is referred to us for possible admission, we need to receive a variety of records as outlined in the welcome letter and listed on the *Required Paperwork Checklist*. Health and medical records are some of the most important documents, as this information allows staff to understand the medical needs of each student. Please send all current medical records from the student's primary care physician and medical specialists with the rest of your referral packet.

In addition, three medical forms required for the referral process have been enclosed. These include the *Student Health History* form (on green paper), the *Annual Physical Packet* (on pink paper), and the *Meningococcal Waiver*. The green *Student Health History* form should be completed by the student's parents; the pink *Annual Physical Packet* should be completed by the student's primary care physician. Both forms should be signed by the student's primary care physician and returned in the enclosed envelopes.

Legislation has been enacted in Massachusetts requiring all new students at residential schools to either receive the meningococcal vaccine prior to the beginning of classes or to submit a signed waiver. Information about the meningococcal disease and vaccination has been enclosed with the waiver form. Please provide proof of vaccination or return the signed waiver form prior to the student's admission.

Thank you for your assistance in providing this important information. Please feel free to contact the Diagnostic Evaluation Services and Admissions office at (617) 972-7227 if you have any questions.

Sincerely,

Christopher Underwood
Director of Admissions and Evaluations