

**Perkins School for the Blind  
Task List & Calendar  
NEASC Visit Spring 2008**

<b>Done</b>	<b>March - June 2007</b>	<b>Self-Study: Major Standards</b>
√	Convene self-study committees for all Major Standards.	
√	Each committee should review background information, complete relevant Indicator Checklist, identify issues for further inquiry, assign research and interviews.	
<b>Done</b>	<b>June - September 2007</b>	<b>Self-Study: Major Standards</b>
√	Each committee drafts a report documenting compliance with the Major Standard for which they are responsible – or outlining plans to come into compliance.	
√	Each committee drafts recommendations related to the Major Standard that would enhance the students' experience and foster school improvement.	
<b>Done</b>	<b>September-October 2007</b>	<b>Self-Study: Major Standards</b>
	All committees share their draft reports and recommendations with the entire faculty for comment and make appropriate revisions.	
<b>Done</b>	<b>September - November 2007</b>	<b>Self-Study: Action Plan</b>
	Convene representative group to review and compile recommendations from all self-study committees.	
	Draft Action Plan that prioritizes and organizes recommendations.	
<b>Done</b>	<b>November- December 2007</b>	<b>Self-Study: Action Plan</b>
	Share draft Action Plan with the entire faculty for comment and make appropriate revisions.	
<b>Done</b>	<b>January - March 2008</b>	<b>Prepare for Visiting Committee</b>
√	Reserve hotel rooms as soon as the date for the visit is set.	
	Invite Chair to visit the school when his/her name is received.	
	Gather and organize Supplementary Materials Inventory as the self-study proceeds.	
	Send Self-Study Report to Visiting Committee and Commission one month before visit	